



CONDITION OF RENTAL FLAT CHECKLIST

2023

Fill in the electronic form **on our OmaVTS-palvelu** <https://omavts.fi> within two weeks of the effective date of your agreement or return this form by mail to **VTS-kodit, Asuntotarkastukset, Puutarhakatu 8 A, FI-33210 Tampere.**

INSTRUCTIONS:

- 1) Check your flat immediately before you move in and note any **defects or shortcomings** in this form. This is to make sure that you will not be held liable for any damages caused by the previous tenant. **Make sure you sign the form and include your phone number on it!**
- 2) Please return this form to the VTS-kodit office within **two weeks** of the effective date of your agreement. Unfortunately, we cannot accept forms handed in later than this.
- 3) VTS-kodit will **process** all defects and shortcomings listed in the form, but only those that actually impede living in the flat will be rectified. Please also indicate **whether repair workers can enter your flat** using the master key when you are not at home. A note of any repair works carried out will be left in the flat for your information.

For any **defects and shortcomings that develop after you have moved in**, please contact your facility management company. You will find the contact details on the noticeboard in the building.



When moving in we detected the following defects and shortcomings:

Address of the flat: _____
(street address) (flat no)

Hall _____

Kitchen (check that the dishwasher water supply has been capped)

Living room

Bedrooms

Bathroom, toilet, sauna, washbasin, toilet bowl, bath, bathroom cabinet

Doors and cupboards in the flat In order Yes _____ No _____

Ceiling boxes and electric wall sockets In order Yes _____ No _____

Storage room emptied In order Yes _____ No _____

Other notices _____

I have received the following keys:

to the flat pcs to shared premises ("skeleton key") pcs
for parking space pcs to the laundry room pcs

Any missing keys must be reported to asiakaspalvelu@vts.fi immediately.

- The repair workers can enter the flat using a master key if we are not at home.
- There are pets in the flat. Please specify. _____

Please complete and submit this form to make sure that you will not be held liable for any damages/shortcomings caused by the previous tenant.

Date _____

Tenants' signatures, names in print and phone numbers

(signature, name in print) (signature, name in print)

phone: _____ phone: _____